

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS’ ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, SEPTEMBER 15, 2003. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Johnnie Sampson, Jr.
Vice Chairman Lee Kyle Allen
Commissioner George Brown
Commissioner Bill Harper
Commissioner Perry Morris
Commissioner M. Renée Sisk
Commissioner Leon C. Staton

STAFF PRESENT:

Harold Blizzard, County Manager
George B. Sawyer, Assistant County Manager
Richard F. Hemphill, County Finance Officer
Ray H. Moser, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sisk moved to approve minutes of the September 2, 2003 regular session, seconded by Commissioner Morris and unanimously carried in a roll call vote.

CONSENT AGENDA

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following routine requests for tax releases and refunds for the Board’s approval. Commissioner Brown moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ALCOKE, MEREDITH JO DID NOT OWN PROPERTY 1/1/2003	2003-0000437	\$ 3.93
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000773	\$ 222.17
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000774	\$ 228.33
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000775	\$ 301.59
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000776	\$ 160.12
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000777	\$ 231.63
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000778	\$ 174.18

ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000779	\$ 132.49
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000780	\$ 267.34
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000781	\$ 3.67
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000782	\$ 65.29
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000783	\$ 2.42
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000784	\$ 1.08
ALLTELL COMMUNICATIONS INC/NC LATE PENALTY CHARGED IN ERROR	2003-0000785	\$ 113.87
ARTHUR, ROBERT C & DOROTHY E USE VALUE REMOVED IN ERROR	2003-0001567	\$ 263.65
ARTHUR, ROBERT C & DOROTHY E ROLLBACK BILLED IN ERROR	2003-0090121	\$ 611.58
BARDEN, GRAHAM A III BILLED TO INCORRECT OWNER	2003-0090235	\$ 2,047.81
BARE, CURTIS J & NORMA R DWELLING UNIT IS SECOND HOME	2003-0002492	\$ 32.00
BERRY, CHARLIE L & BRENDA G CORRECTING APPRAISAL ERROR	2003-0004048	\$ 72.39
BLANK, MATHON PROPERTY DOUBLE LISTED WITH ACCT #48227	2003-0004554	\$ 341.96
BOYD, JUDY M CORRECTING APPRAISAL – WILL BE REBILLED	2003-0005228	\$ 46.41
BROWN, JERRY & SUSAN PROPERTY VALUE ADJUSTED PER BILL OF SALE	2003-0006231	\$ 4.86
BRYANT, BARRY F CORRECTING APPRAISAL ERROR – WILL BE REBILLED	2003-0006632	\$ 135.05
BUCK, LESLIE PROPERTY VACANT	2003-0006963	\$ 32.00
CAROLINA PINES UTILITY COMPANY DID NOT OWN 1/1/2003	2003-0008041	\$ 13.43
CHERRY PLAZA SELF STORAGE INN NOT IN BUSINESS 1/1/2003	2003-0009057	\$ 35.27
CHURCH – INDEPENDENT FUNDAME EXEMPT PROPERTY GS 105-278.3	2003-0009299	\$ 435.85

CHURCH – NC DISTRICT COUNCIL OF EXEMPT PER GS 105-278.3	2003-0009312	\$ 905.52
CHURCH – RUTHS CHAPEL FREE WILL EXEMPT PER NCGS 105-278.3	2003-0009326	\$ 68.40
CLARK, DARRELL T JR DOUBLE LISTED ON ACCT #26789/JETSKI SOLD IN 1999	2003-0009508	\$ 114.43
COHO, WILLIAM E III CORRECTED VALUATION ERROR	2003-0009986	\$ 4.99
CRANDALL, JOSEPH W MILITARY – HIS ANME ONLY 03 LES-FL ECC-NONE (CAPT)	2003-0011253	\$ 45.35
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011301	\$ 32.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011298	\$ 512.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011299	\$ 32.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011302	\$ 32.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011303	\$ 32.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011308	\$ 64.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011304	\$ 64.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011305	\$ 64.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011306	\$ 64.00
CRAVEN COUNTY EXEMPT PROPERTY	2003-0011307	\$ 64.00
ELLIS, CHARLES CARTER PROPERTY VALUE ADJUSTED PER CONDITION	2003-0015305	\$ 201.14
EUBANKS, JOHN A & ANNE G CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2003-0015622	\$ 218.82
FLORY, RONALD J & DIANE M DID NOT OWN 1/1/2003	2003-0016833	\$ 572.99
FONVILLE, MACK PROPERTY VACANT	2003-0016991	\$ 32.00
GARDNER, BRENDA JOYCE PROPERTY VACANT	2003-0018229	\$ 32.00

GHERARDI, ROBERT M & GHERARDI	2003-0019198	\$ 174.04
CORRECTING APPRAISAL ERROR-WILL BE REBILLED		
GREEN, JAMES H	2003-0020372	\$ 75.40
DID NOT OWN 1/1/03		
GREEN, PHILIP DAVID	2003-0020420	\$ 66.33
CORRECTED VALUATION ERROR		
GRIFFITH, DAVID L & JUDITH A	2003-0020631	\$ 235.84
INCORRECT SITUS-SHOULD BE CARTERET COUNTY		
GUILLEN, DAVID HERNADEZ	2003-0020806	\$ 51.66
DOUBLE LISTED WITH ACCT #50871		
HADDOCK, TALMADGE	2003-0021094	\$ 21.54
TOBACCO ALLOTMENT BILLED IN ERROR		
HANSBOROUGH, CHRISTOPHER M SR	2003-0021532	\$ 27.47
CORRECTING APPRAISAL ERROR – WILL BE REBILLED		
HARGETT, MARY M	2003-0021909	\$ 192.99
SCE REMOVED IN ERROR		
HEDGEcock, DELOS SAMUEL JR	2003-0023333	\$ 85.03
DID NOT OWN 1/1/2003		
INDUSTRIAL CONCRETE & CARPENTR	2002-0025337	\$ 74.68
NOT IN BUSINESS 1/1/2003		
IPOCK, BRYAN M	2003-0025653	\$ 32.00
PROPERTY VACANT		
J & W SANDBLASTING	2003-0025975	\$ 56.74
INCORRECT OWNER BILLED – WILL BE REBILLED		
JACKSON, ROBERT E & MARYANNE	2003-0026145	\$ 53.67
DID NOT OWN 1/1/2003		
JINKINS, CHARLES L & JUDY P	2003-0026669	\$ 12.76
CORRECTIN APPRAISAL ERROR – WILL BE REBILLED		
KING, SCOTT A	2003-0028643	\$ 605.15
MILITARY-HIS NAME ONLY 03 LES-FL ECC-11/22/07		
KLECKNER, DENNIS & BRENDA	2003-0028643	\$ 47.60
BOAT DOUBLE LISTED ON SAME ACCT.		
KRUSKE, FREDERICK C & THERESA R	2003-0029274	\$ 139.31
PROPERTY BILLED ON WRONG ACCUNT-WILL BE REBILLED		
LAYTON, JAMES R JR	2003-0030016	\$ 87.62
DOUBLE LISTED WITH ACCT # 33426		
LEE, LYNDA E	2003-0030205	\$ 3.72
NOT IN BUSINESS 1/1/2003		
LEWIS AND ASSOCIATES OF NEW BER	2003-0030385	\$ 46.41
CORRECTING APPRAISAL ERROR – WILL BE REBILLED		

LIMA, THOMAS J JR WOODEN BOAT IN POOR CONDITION	2003-0030770	\$ 121.40
LIVERMAN, JOSEPH HILLIARD DID NOT OWN 1/1/2003	2003-0030979	\$ 112.29
LONG, HOWARD DOUBLE LISTED WITH ACCT #4494350	2003-0031147	\$ 150.95
MALTBY, DAVIS R & SUSAN L DID NOT OWN 1/1/2003	2003-0031947	\$ 291.20
MARRERO, GILBERT MILITARY – HIS NAME ONLY 03 LES-FL CEE-11/14/05	2003-0032309	\$ 27.44
MITCHELL, MARY DAIL PROPERTY VACANT	2003-0035156	\$ 32.00
MORRIS, WILLIAM CALTON SCE REMOVED IN ERROR	2003-0036352	\$ 138.76
MORTON, BRYAN M DID NOT OWN 1/1/2003	2003-0036398	\$ 59.36
NEW BERN-CITY OF & CRAVEN COUN PROPERTY VACANT	2003-0037382	\$ 32.00
NICHOLS, RITA THIGPEN & SHANNO DOUBLE LISTED WITH ACCT #38525	2003-0037526	\$ 290.68
OHMER, MERLIN PAUL NOT LOCATED IN COUNTY FOR 2003	2003-0037526	\$ 57.29
ORRIS, JOHNNIE K INCORRECT SITUS S/B 7-G	2003-0038474	\$ 39.99
PARRISH, BEN W & WILLIAMS, E CORRECTING APPRAISAL ERROR	2003-0039036	\$ 319.00
PARSON, HALLOT M & SARAH P RECYCLE FEE CHARGED IN ERROR	2003-0039073	\$ 32.00
PCA NATIONAL LLC #1300 LATE LISTING PENALTY BILLED IN ERROR	2003-0039318	\$ 13.23
PEARSON, WILLIAM & ROSEMARY INCORRECT SITUS-SHOULD BE CARTERET COUNTY	2003-0039383	\$ 383.52
PEOPLES, DAVID T INCORRECT SITUS	2003-0039509	\$ 102.26
PHILLIPS, MARGUERITE L CORRECTED VALUATION ERROR	2003-0039895	\$ 16.56
RICHARDSON, W STREET CORRECTING APPRAISAL ERROR	2003-0042392	\$ 1,608.66
ROBERTS, WILLIAM INCORRECT YEAR AND SIZE OF MOIBLE HOME	2003-0043071	\$ 213.22

SABISTON, ANGES BARDEN BILLED TO INCORRECT OWNER	2003-0090853	\$ 2,340.57
SCHOFIELD, DONALD EMERSON MILITARY – HIS NAME ONLY 03 LES-MA ECC-09/14/04	2003-0044703	\$ 53.31
SEWELL, WILLIAM B DOUBLE LISTED WITH ACCT #6210600	2003-0045168	\$ 82.20
STILLEY, GEORGE O PROPERTY VACANT	2003-0047871	\$ 32.00
STOWE, JACQUELINE JACKSON DID NOT OWN 1/1/2003	2003-0090173	\$ 117.59
SUMMIT COMMERCIAL LEASING LATE FEE CHARGED IN ERROR	2003-0048382	\$ 34.97
TAYLOR, KEITH W MILITARY – HIS NAME ONLY LES –FL ECC-NONE (CAPT)	2003-0049175	\$ 157.34
THOMPSON, JAMES E & BARBARA L CORRECTED VALUATION ERROR	2003-0049829	\$ 111.68
TINGLE, WILLIAM EDWARDS INCORRECT SITUS SHOULD BE 7 – G	2003-0050035	\$ 135.08
TRADER, ERNEST A & FRANCES R MH USED FOR STORAGE ONLY	2003-0050457	\$ 32.00
TRAPP, RAINER D & ANGELIKA CORRECTING APPRAISAL ERROR – WILL BE REBILLED	2003-0050483	\$ 269.00
TREFRY ELEVATOR COMPANY INC NOT IN BUSINESS 1/1/2003	2003-0050542	\$ 62.32
VERN-CO INVESTMENTS LLC & SAND DID NOT OWN 1/1/2003	2003-0051721	\$ 176.17
WENTWORTH PROPERTIES LLC CORRECTING APPRAISAL ERROR – WILL BE REBILLED	2003-0053255	\$ 960.51
WHITE, RANDALL L CORRECTED VALUATION ERROR	2003-0054387	\$ 100.15
ZAYTOUN RAINES CONSTRUCTION CO PROPERTY VACANT	2003-0057132	\$ 32.00

103 – CREDIT MEMO (S) \$19,964.67

Refunds

CAROLINA PINES UTILITY COMPANY BILLED TO INCORRECT OWNER-DEED MISSED	2002-0008003	\$ 13.65
CAROLINA PINES UTILITY COMPANY BILLED TO INCORRECT OWNER-DEED MISSED	2001-0007900	\$ 10.80

HADDOCK, TALMADGE TOBACCO ALLOTMENT PAID IN ERROR	2002-0020996	\$ 24.70
HADDOCK, TALMADGE TOBACCO ALLOTMENT PAID IN ERROR	2001-0020732	\$ 20.65
HADDOCK, TALMADGE TOBACCO ALLOTMENT PAID IN ERROR	2000-0020563	\$ 19.48
HADDOCK, TALMADGE TOBACCO ALLOTMENT PAID IN ERROR	1999-0019975	\$ 23.93
HADDOCK, TALMADGE TOBACCO ALLOTMENT PAID IN ERROR	1998-0019078	\$ 29.21
KILPATRICK, JOHNNY ET AL PROPERTY VACANT	2003-0028484	\$ 32.00

8 – REFUND (S) \$ 174.42

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board’s approval. Commissioner Brown moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Non Departmental

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$ 5,000.00	101-0560-400-46-00 Insurance	\$ 5,000.00
TOTAL	\$ 5,000.00	TOTAL	\$ 5,000.00

Justification: To cover legal settlement

Pass Through

101-0564-377-04-00 Silver Crimes	\$ 3,749.00	101-0564-450-91-36 Silver Crimes	\$ 3,749.00
TOTAL	\$ 3,749.00	TOTAL	\$ 3,749.00

Justification: Budget Silver Crimes Pass through funds to USSI for reimbursement of expense already incurred (May and June 2003).

Health/Bioterrorism

101-5010-348-00-00 BT Preparedness and Response	\$ 1,005.00	101-5010-440-25-00 Travel and Training	\$ 1,005.00
TOTAL	\$ 1,005.00	TOTAL	\$ 1,005.00

Justification: Additional money to be received from the State. This money will be used for William Hill to attend Bioterrorism Conference, Arlington, Va.

Health/5025 BT Communications/Risk Assessment

101-5025-348-00-00 BT Communications and Risk Assessment	\$ 1,012.00	101-5025-440-32-40 Other Supplies	\$ 1,012.00
---	-------------	--------------------------------------	-------------

TOTAL	\$ 1,012.00	TOTAL	\$ 1,012.00
-------	-------------	-------	-------------

Justification: New Bioterrorism money to be received from the State for BT Communications and Risk Assessment.

Health/3140 Asthma Coalition/Asthma Walk

101-3140-336-02-00	\$ 2,500.00	101-3140-420-24-00	\$ 700.00
Misc Revenue Asthma Coalition/ Asthma Walk		Meeting Expense	
		101-3140-420-25-00	\$ 200.00
		Travel/Training	
		101-3140-420-32-40	\$ 1,100.00
		Other Supplies	
		101-3140-420-27-00	\$ 500.00
		Advertising	
TOTAL	\$ 2,500.00	TOTAL	\$ 2,500.00

Justification: The above money has been donated to support the Asthma Walk for the Asthma Coalition. CRMC, Pamlico Peds, Allergy Clinic.

Spec Approp/Meals Program

TRANSFER FROM	AMOUNT	TRANSFER TO	AMOUNT
101-0190-450-96-21	\$50,000.00	101-7295-450-20-00	\$ 1,000.00
USSI		Postage	
		101-7295-450-21-0	\$ 1,000.00
		Rent	
		101-7295-450-22-0	\$ 2,000.00
		Telephone	
		101-7295-450-25-0	\$ 1,000.00
		Travel	
		101-7295-450-32-40	\$ 5,000.00
		Other Supplies	
		101-7295-450-40-00	\$12,500.00
		Cont Ser	
		101-7295-450-40-50	\$25,000.00
		Employees	
		101-7295-450-46-0	\$25,000.00
		Insurance	
TOTAL	\$50,000.00	TOTAL	\$50,000.00

Justification: Transfer funds from Special Appropriation USSI to Meals program to cover costs until funds availability is ascertained. A budget amendment will then be presented to appropriately budget revenue and expense.

Transportation/Gen Public Trans Jones County (Budget Amendment)

101-7026-348-34-00	\$ 2,439.00	101-7001-450-31-01	\$ 2,439.00
Jones County RGP		Reg. Vehicle Exp	
101-7002-368-14-00		101-7026-450-39-50	
TOTAL	\$ 2,439.00	TOTAL	\$ 2,439.00

Justification: Increase in state grant revenue FY 2003-2004 to cover vehicle expense.

Solid Waste

101-0000-399-01-00	\$ 60,679.00	101-3235-420-40-68	\$ 60,679.00
Fund Balance		Landfill Leachate	
TOTAL	\$ 60,679.00	TOTAL	\$ 60,679.00

Justification: Approp money from FB to complete leachate collection at old landfill.

Spec Approp

101-0000-399-01-00	\$ 600.00	101-0190-420-96-26	\$ 600.00
Fund Balance		Wastewater Study Grant Match	
TOTAL	\$ 600.00	TOTAL	\$ 600.00

Justification: Contribution for wastewater study grant to River Bend for regional study (Regional Wastewater Advisory Committee)

Subdivisions for Approval

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board’s approval. Commissioner Brown moved for their approval as requested, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Quarter Horse Estates Section One – Final: The property, owned by Alice J. Bayer and engineered by Thomas Engineering, is located within Twp 5 off of Secretariat Drive. The subdivision contains 10 lots on 6.66 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Tebo Woods Phase 4 – Final: The property, owned by S&T Land, LLC and surveyed by Robert Davis, is located within Twp 6 off of SR 1102 (Tebo Road). The subdivision contains 3 lots on 14.82 acres and is proposed to be served by community water and City of New Bern sewer. The Planning Board reviewed and recommended the subdivision for final approval.

Bernwood Commercial Phase 3 – Final: The property, owned by Ray McCotter and surveyed by Brad Suitt & Assoc., is located within Twp 7 off of Kale Road. The subdivision contains 2 lots on 0.84 acres and is proposed to be served by Neuse River Water & Sewer. The Planning Board reviewed and recommended the subdivision for final approval.

2004 Holiday Schedule

Craven County Human Resource Director, Ray Moser, presented a copy of the following proposed 2004 Holiday Schedule for Craven County employees. Thirteen (13) holidays will be given, including (2) floating holidays, as approved by the Board of Commissioners on November 6, 1989. The first is on Friday, January 2, 2004 in conjunction with the New Year’s Day holiday that falls on Thursday, January 1, 2004. The second floating holiday is on Friday, November 12, 2004 in conjunction with the Veterans’ Day holiday that falls on Thursday, November 11, 2004. The floating holiday rules states “if a holiday falls on Tuesday, the preceding Monday will also be observed, or if a holiday falls on Thursday, the following Friday will also be observed as Floating Holidays”. This schedule is the same as the State of North Carolina’s holiday schedule for 2004, with the exception of the floating holidays on Friday, January 2, 2004 and Friday November 12, 2004. Commissioner Brown moved to approve the 2004 Holiday Schedule as proposed, seconded by Commissioner Harper and unanimously carried in a roll call vote.

**2004
HOLIDAY SCHEDULE**

NEW YEAR'S DAY
Thursday, January 1, 2004
Friday, January 2, 2004 (Floating)

MARTIN LUTHER KING, JR.'S BIRTHDAY
Monday, January 19, 2004

GOOD FRIDAY
Friday, April 9, 2004

MEMORIAL DAY
Monday, May 31, 2004

INDEPENDENCE DAY
Monday, July 5, 2004

LABOR DAY
Monday, September 6, 2004

VETERANS' DAY
Thursday, November 11, 2004
Friday, November 12, 2004 (Floating)

THANKSGIVING
Thursday, November 25, 2004
Friday, November 26, 2004

CHRISTMAS
Friday, December 24, 2004
Monday, December 27, 2004

Request for Proclamation

The Sickie Cell Disease Association of America, Inc., Eastern North Carolina Chapter requested adoption of the following proclamation of September as Sickie Cell Awareness Month in Craven County. The Board has traditionally adopted such a proclamation each year at this time. Commissioner Brown moved for adoption of the following proclamation, seconded by Commissioner Harper and unanimously carried in a roll call vote.

**PROCLAMATION
OF
SICKLE CELL AWARENESS MONTH
2003**

WHEREAS, sickle cell, a debilitating blood disease which causes pain, infection, economic strain and even death among African Americans and other groups; and

WHEREAS, it is an inherited disease, affecting one of every 294 African American North Carolinians born with sickle cell disease and one out of every 10 with sickle cell trait, meaning that he or she carries the gene for this condition; and

WHEREAS, treatment is available to help those with sickle cell lead more productive and rewarding lives, although there is no known cure for this disease; and

WHEREAS, since 1973, the North Carolina Sickle Cell Syndrome Program has provided quality services throughout the State. Provision of services is a collaborative effort between regional educators/counselors, community-based programs, major medical centers, local health departments and the State Laboratory of Public Health. Services include screening of all newborns at birth, general screening by request for public at local health departments, education, genetic counseling, service coordination, medical reimbursement and social support for affected persons; and

WHEREAS, support for research on the treatment and management of this disorder is vital to improving the health and quality of life of persons with sickle cell disease;

NOW, THEREFORE, the CRAVEN COUNTY BOARD OF COMMISSIONERS proclaims September 2003 as “**SICKLE CELL AWARENESS MONTH**” in Craven County and urges our citizens to recognize and support this observance.

Done this 15th day of September, 2003.

REQUEST BY THE TOWN OF RIVER BEND

Eric Pearson, River Bend Town Manager, addressed the Board to request a letter of support for a joint venture of River Bend, Pollocksville, Jones County and Craven County to establish a regional wastewater system. By pledging its support, the County would also commit to providing \$600 as part of the match for a grant that will be used to fund a feasibility study. Commissioner Sisk moved to accept the proposal and to send a letter of support with a commitment of \$600 from fund balance to match the grant. Commissioner Harper seconded the motion, which carried with five (5) “Ayes”, there being two (2) “Nays” from Commissioners Morris and Staton. Commissioner Sisk moved to approve a budget amendment allocating the \$600 for support of this grant match from fund balance, seconded by Commissioner Harper and carried with five (5) “Ayes”, there being two (2) “Nays” from Commissioners Morris and Staton.

PILOT LEACHATE PROJECT – TUSCARORA LANDFILL

Assistant County Manager, George Sawyer, presented a request for a supplemental appropriation from fund balance in the amount of \$60,678.32 for the Pilot Leachate Project, which was initiated to collect leachate that is seeping from a side of the closed landfill and directing it to Coastal Regional Solid Waste Management Authority for disposal. Although the project was initiated in the previous budget year, funds that were encumbered and not expended were returned to fund balance. Commissioner Brown moved to approve the request for an additional appropriation from fund balance in the amount of \$60,678.32, seconded by Commissioner Sisk and unanimously carried in a roll call vote. Mr. John Crowder from the State was called upon to document the County’s responsibility. He reported to the Board that he had seen similar circumstances in other old landfills that were closed. He expressed his satisfaction with the efforts by Craven County to correct the problem. He also advised the Board that the process may be ongoing for some years but the objective is to contain the leachate on site. He assured the Board that regular testing occurs on the leachate that is being sent to CRSWMA.

REQUEST BY HARLOWE VOLUNTEER FIRE DEPARTMENT

Craven County Fire Marshal, Stanley Kite, presented a request on behalf of Assistant Chief of the Harlowe Volunteer Fire Department, Chuck Webb. The department expressed its intent to spend \$60,000 from their general savings for a quick attack brush truck. Specifications for the truck were detailed in an attachment. He advised the Board that the truck will be used as a brush truck and personnel carrier for other emergencies as deemed necessary. Commissioner Staton moved to endorse the plans presented by the Harlowe Volunteer Fire Department, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Mr. Kite also presented an update on the status of Hurricane Isabel, as it approaches the North Carolina coast.

REQUEST BY THE NEUSE HARBOUR HOMEOWNERS ASSOCIATION

Johhnie Bunting, representing homeowners of Neuse Harbour, revived a request by the Neuse Harbour Homeowners' Association's 2001 request that the County finance costs to improve roads in the subdivision. She provided background on the request for the new Commissioners. On January 7, 2002 the County adopted a non-binding resolution agreeing to advance the funds, estimated to be \$50,000 for the project, provided 75% of the affected property owners would consent to the project and an assessment of their property to repay the County within a given period of time. Ms. Bunting explained that the project was not pursued at that time because the contractor had added \$130,000 to the cost of the project subsequent to the Board's action. She presented a new quote from another contractor, APAC, in the amount of \$125,000 and requested that the Board approve advancement of \$125,000 for the road improvement project. In addition, she asked that the Board consider absorbing approximately \$25,000 in Attorney's fees for the use of the County Attorney's services, or agree to finance \$150,000 for the project for the homeowners in Phase I. Arey Grady, representing the County Attorney's office, advised the Board that the property owners can be assessed the total based on a variety of formulae. Commissioner Harper moved to approve a resolution by the County agreeing to advance \$150,000 for the project without the County absorbing attorneys' fees, provided 75% of the affected property owners consent, and at an interest rate of 6% for ten years. Commissioner Brown seconded the motion, which carried unanimously in a roll call vote.

At 9:50 a.m. the Board was declared in recess.

At 9:55 a.m. the Board reconvened.

SENIOR SERVICES UPDATE

Alfreda Stout of the Craven County Department of Social Services, outlined the successes in the meals programs during the past two weeks of transition as the meals programs were operated by the Area Agency on Aging. She noted that the volunteer commitment and participation has continued despite the transition and that United Senior Services, Inc. has allowed access to the George Street Center, necessary documentation, and the meal carriers. She stated that all Meals on Wheels routes had been provided by volunteers as of September 11th. She assured the Board that letters are being sent to recipients of the meals and to volunteers explaining the transition. Several remaining challenges include bringing the centers in line with a four hour workday timeframe, identifying priority groups for Meals on Wheels in the event that future reductions should be necessary, establishing a waiting list for Meals on Wheels and congregate meals at the George Street Center. She stated that the Area Agency on Aging will determine how much of the Home and Community Care Block Grant is remaining from the United Senior Services allocation.

APPOINTMENTS

SDA Consortium

The Board considered a request by Commissioner Staton that another Commissioner be appointed to serve on the Service Delivery Area (SDA) consortium due to a scheduling conflict. Chairman Sampson agreed to serve representing Craven County.

New Bern Board of Adjustment

The Board received a letter of request from the City of New Bern for appointment of Mrs. Doris Foy as an extraterritorial representative to replace Mr. Haron Beatty whose term has expired. Commissioner Brown nominated Ms. Foy, as requested, to the

extraterritorial position on the New Bern Board of Adjustment. Commissioner Morris moved to close nominations, seconded by Commissioner Sisk, with Mrs. Foy being appointed by acclamation.

Sexual Assault Resource Center

The Board received a request from the Executive Director of the Sexual Assault Resource Center that Ms. Andrea Wheatley be reappointed and that Ms. Carter-Ann Rollins be appointed to a vacancy. Commissioner Brown nominated Ms. Wheatley for reappointment and Ms. Rollins for appointment. Commissioner Sisk moved to close nominations, seconded by Commissioner Morris, with Ms. Wheatley and Ms. Rollins being appointed by acclamation.

COUNTY MANAGER’S REPORT

Work Session on Retirees Insurance

County Manager, Harold Blizzard, advised the Board that staff is prepared to discuss the GASB Retiree Medical Insurance assessment results. He requested that the Board set a time to reconvene in work session.

Response to Jones County

Mr. Blizzard stated for the record that recent comments in the media by the Jones County Manager were misleading, relative to events leading the County’s assuming operation of the meals programs at United Senior Services.

COMMISSIONERS’ REPORTS

Commissioner Harper expressed concern about the gas prices in the area and asked that the Board consider sending a resolution to the County’s legislative delegation seeking an investigation. He moved that staff be directed to draft a resolution. Commissioner Brown seconded the motion, which carried unanimously.

Commissioner Brown presented the following proclamation in observance of “Constitution Day” and moved that it be adopted by the Board. Commissioner Allen seconded the motion, which carried unanimously.

**PROCLAMATION
IN OBSERVANCE OF
CONSTITUTION DAY**

WHEREAS, on September 17, our country will celebrate its Constitution Day in honor of the documents, the writers and the signers of one of the world’s most cherished “charters of freedom”; and

WHEREAS, the delegates to the Constitution Convention met in Philadelphia in the summer of 1787 and after long and heated debates signed the United States Constitution on September 17, 1787; and

WHEREAS, together with the Bill of Rights, the Constitution is the enduring framework of this nation’s democratic institutions. Its words proclaim the spirit, basic rules and meaning of our form of democracy. It defines our rights as citizens, our protections under law, the checks and balances of governing, and individual responsibilities required to make our republic work. Its anniversary certainly deserves special recognition; and

WHEREAS, Public Law #915 guarantees the issuance of a proclamation by the President of the United States each year designating September 17 through September 23 as Constitution Week and urges all citizens to study the Constitution, and to be deeply

grateful for the wisdom and foresight displayed by the founding fathers in writing and adopting such a profound document.

NOW, THEREFORE, the Craven County Board of Commissioners proclaims September 17 Constitution Day in Craven County and encourages all citizens to personally pledge themselves to follow and practice the principles of the Constitution, to participate fully in the process of democracy and to speak out in defense of the freedoms provided every American by the Constitution.

Adopted this 15th day of September, 2003.

Commissioner Sisk urged citizens to take necessary precautions as Hurricane Isabel approaches.

Commissioner Morris explained that his vote on the River Bend proposal for a regional sewer system was reflective of opinions of constituents in his district and not personal. He added that he had examined the new flood maps that have been presented and determined that the changes seem to reflect the areas that were flooded during Hurricane Floyd.

Commissioner Allen announced the recent death of Kellon McMillion, who was the Chairman of the Craven County Republican Party and also advised of the dedication service that was held for the newly renovated Masonic Theater.

Commissioner Sampson reported that he had received the Outstanding Citizens Award for community service from the Craven County Chapter of NAACP. He urged citizens to work together in the community during the impending storm and be mindful of the needs of the community's senior citizens.

At 10:45 a.m. Commissioner Sisk moved to recess to reconvene at 9:00 a.m. on Monday, September 22nd. Commissioner Brown seconded the motion, which carried unanimously.

Chairman Johnnie Sampson, Jr.
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk